



NAV Application

Type of application (please tick):

NAV site status enquiry ☐

NAV bulk supply ☐

Application fee

As a water company we charge an application fee to cover the costs that we incur when managing applications which include activities such as logging and reviewing information, creating a design and providing a quote.

Our NAV application fees are below:

NAV site status enquiry application	NAV bulk supply application
£67.58 including VAT	£576.46 including VAT

If you require an amendment to a quotation that represents a material change to the original design, we will consider this to be a new application and will apply the charges above.

We can accept your payment by the following methods. Please tick your preferred method:

- ☐ Debit/Credit Cards
- ☐ BACS
- ☐ Cheque

BACS details:

Bank - HSBC

Sort code - 40-11-18

Account number - 63987183

Payee name - South Staffordshire Water Plc

Please do not make payment until you have been allocated an Application Reference Number which will be your payment reference.

Please return your completed application form to:

Developer Services
South Staffs Water
Green Lane
Walsall
WS2 7PD

Tel: 0345 345 1399

Email: servicerequests@south-staffs-water.co.uk

SECTION A – CONTACT DETAILS

Preferred method of contact: Post ☐ Email ☐

NAV DETAILS

Company name: _____

For the attention of: _____

Property name / number: _____ Office telephone: _____

Street: _____ Mobile number: _____

Village / town: _____ Email address: _____

City / county: _____ Postcode: _____

Please note: If on site works are being carried out by a different company, please complete details below.

Company name: _____

Contact name: _____

Contact telephone number: _____

Job title: _____

Has the development been granted planning permission? ☐ Yes ☐ No

SELF LAY PROVIDER (SLP) DETAILS

If a Self Lay provider is working on behalf of the NAV customer please complete details below:

Company name: _____

For the attention of: _____ Job title: _____

Property name / number: _____ Telephone number: _____

Street: _____ Mobile number: _____

Village / town: _____ Email address: _____

City / county: _____ Postcode: _____

WIRS accreditation status: ☐ Design
☐ Project management
☐ Construction of mains and services
☐ Service connections only
☐ Construction of routine mains connections

SITE DETAILS

Address and details of the site:

Site name: _____ Phase: _____

Street: _____

Village / town: _____ Site contact: _____

City / county: _____ Office telephone: _____

Postcode: _____ Mobile number: _____

Site grid reference (mid point): _____ Email address: _____

Previous use of the site: ☐ Greenfield or agriculture

☐ Housing

☐ Industry

☐ Landfill

☐ Filling station

☐ Other (please specify) _____

AUTHORISED REPRESENTATIVES DETAILS

(if you would like us to talk to a third party regarding works)

Title: _____ First name: _____ Last name: _____

Company: _____ Office telephone: _____

Mobile: _____ Email: _____

☐ Tick if this person is the main contact

Have you had a connection offer for this site before? ☐ Yes ☐ No

If yes, can you please provide the reference number _____

SECTION B – SITE LOCATION PLANS

Please provide a minimum of 1 Nr. Site Location Plan with at least the below information present:

- A clearly marked site boundary
- Any existing utility apparatus supplying or running through the site
- North point
- Grid References
- Any changes in proposed ground levels/elevation.
- Plans must be to 1:500 or 1:250 Scale
- Plans must be provided in both .dwg (AutoCAD)* and PDF form

***The AutoCAD should be geo-referenced indicating the total site boundary, the area occupied by each unit, common areas and your proposed service pipe routes. Please ensure all cross-references are attached or bound to drawing before being sent.**

SECTION C – SITE DETAILS

Number of domestic and commercial properties to be built and connected on site:

Domestic	Commercial

What will the maximum daily demand be for this site: _____

Is this development already underway? (I.e. might we already have an existing scheme or application logged for this site) _____

Proposed start date for waterworks on site: _____

Details of any road space booked with the Local Authority or any restrictions set to working hours or methodology: _____

We will provide the site serve status as part of our response to this application however are there any existing properties or assets which you are already aware of in this location? _____

WATER EFFICIENCY INCENTIVE

We want to encourage developers to consider options and innovation in the management of the environment and water usage. To achieve this, we are offering a discount against our water infrastructure charges if you build your property to achieve a usage of 100 litres per person per day.

Are you building water efficient homes which will achieve 100 litres per person per day? ☐ Yes ☐ No

How many water efficiency homes will you be building? _____

Tick the box to confirm you have provided a plan to show which homes will be built to the water efficiency target: ☐

Please confirm what evidence you are/will be submitting with your application to confirm that the homes will be built to 100 litres per person per day (e.g. Home Quality Mark (HQM) / BREEAM certification, outputs from the water calculator, another appropriate accreditation): _____

When we receive evidence that homes will be built to achieve 100 litres per property per day, we will cater for this discount within the quote we provide to you. For the current rate of discount, please refer to our Developer Services Charging Arrangement document which is available on our website.

SECTION D – LAND OWNERSHIP

Please provide details of any 3rd party Land owners that may need to be contacted for completion of works:

Title:_____ First name:_____ Last name:_____

Company:_____ Telephone:_____

Mobile:_____ Email:_____

Title:_____ First name:_____ Last name:_____

Company:_____ Telephone:_____

Mobile:_____ Email:_____

SECTION E – SOIL CONDITION REPORT

In the absence of a soil report or the Contaminated Land Assessment form which can be printed off the [website](#), we will assume barrier pipe is going to be used. If main laying is required we require a full soil report and test results.

Provision of Postal Address Requirements

Please note that we do not make connections **UNTIL** we are in receipt of the new postal address allocated by the local authority. This needs to be a copy of the notification issued by the local authority.

It is the developer's responsibility to provide details of the correct postal address for each new connection being made. This information helps us record the details on our billing system.

Will your connection be affected?

Yes: If your application is for –

- Brand new dwellings/units
- Property conversions where new dwellings/units are created

No: If your application is for –

- Existing property having a replacement/separation supply only

Do not delay getting YOUR connection. Contact your local authority at the earliest opportunity for your notification of postal address and then:



Post to:

Developer Services
South Staffs Water
Green Lane
Walsall
WS2 7PD



Email to:

servicerequests
@south-staffs-water.co.uk